

**Carmel Clay Public Library
Library Education Units Approved**

Course Title	Instructor	General or Technology	Library Education Units	Date Approved
Get your Website Moving	Walker, Christy	Technology	1	7/1/2008
Computer Basics	Zecher, Karen	Technology	2	9/26/2008
PowerPoint Basics	Zecher, Karen	Technology	2	9/26/2008
Publisher Basics	Zecher, Karen	Technology	2	9/26/2008
Scanner Software Basics	Zecher, Karen	Technology	1	9/26/2008
Microsoft Word I	Zecher, Karen	Technology	2	9/26/2008
Microsoft Word II	Zecher, Karen	Technology	2	9/26/2008
Microsoft Word III	Zecher, Karen	Technology	2	9/26/2008
Microsoft Word – Creating a Mail Merge	Zecher, Karen	Technology	2	9/26/2008
Excel Intro	Zecher, Karen	Technology	2	9/26/2008
Excel Charts	Zecher, Karen	Technology	2	9/26/2008
Excel Data Lists	Zecher, Karen	Technology	2	9/26/2008
Excel – Managing Statistical Data	Zecher, Karen	Technology	2	9/26/2008