

## **Certification Task Force Minutes 11/7/07**

In attendance: Terry Rheinheimer (director Middlebury Comm. PL), Carolyn Strickland (Lake Co. PL), Colette McNeely (Ohio Twp. PL), Margaret Hamilton (director Greenwood PL), Marian Corya (Carmel Clay PL), Nancy Newport (Carmel Clay PL), Jason Hatton (Bartholomew Co. PL), Kathie Scott (director Pulaski Co. PL) Susie Wollenweber (CART Transcriber), Jane Ellen Felchuk (director North Judson-Wayne Twp PL), Carol Jackson (director Culver-Union Twp. PL), Patty Stringfellow (director Jasper Co. PL), Kay Martin (director Lebanon PL), Sallie Davis (East Chicago PL), Charles Moore (East Chicago PL), Jana Barnes (director Winchester Community PL), Ailesia Franklin (director Dunkirk City PL), Larry Oathout (director Tell City-Perry Co. Contractual PL), Kathie Watkins (director Linden PL), Heidi Turner (director Kirklin PL), Judy Hemmerling (director Colfax-Perry Twp. PL), Jane Hall (director Argos PL), Mike Williams (Indianapolis-Marion Co PL), Tamsie Meurer (director Charlestown-Clark Co. PL), Christopher Brown (director Williamsport-Washington Twp PL), Terri Wargo (West Lebanon-Pike Twp PL), Brigit Steinbrenner (Newport-Vermillion Co PL), Rita Self (Newport-Vermillion Co PL), Virginia Hiatt (director Union City PL), Linda Yoder (director Nappanee PL), Marsha Patterson (director Bremen PL), Kathy Holst (director Huntington City- Twp PL), Jenny Draper (Kendallville PL), Nancy Mattson (director Montezuma PL), Jeanne Baughman (trustee Churubusco PL), Nancy Lewis (trustee Churubusco PL), Carol Scherer (director Churubusco PL), Brenda Williams (director Princeton PL), Deanna Dreblow (director Wolcott Community PL), Andrea Bowman (director Boswell PL), Dave Eisen (director Mishawaka-Penn-Harris PL), Debbie Keffer (director Roachdale PL), Ellen Stuckey (director Butler PL), Cate Birdseye (director Garrett PL), Linda Dunn (Waterloo-Grant Twp PL), Susan Miller (director Bedford PL), Jake Speer (Indiana State Library), Jim Corridan (Indiana State Library), Wendy Knapp (Indiana State Library), Jennifer Beach (Indiana State Library), Megan Maurer (Indiana State Library), Edie Huffman (Indiana State Library), Susan Mannan (IVY Tech Community College of Indiana).

Jim Corridan called the Certification Task Force to order at 1:30 p.m. at the State Library. He reviewed the agenda and the procedures for the meeting, and an additional item, determining the requirements for part-time employees was added to the agenda. Susan Mannan from Ivy Tech Community College was introduced who described the library associate program, which is planned for library staff, including professional assistants.

Marian Corya -Margaret Hamilton, to approve minutes as revised. 10/1/07 – “Current certification will not follow a library staff member who moves to another job within the same library or another library” has been changed to read “Grandfathered certification will not follow a library staff member who moves to another job within the same library or another library.” Motion passed.

Mike Williams - Kathy Holst, to recommend the proposed revision of the Certification rules be adopted by the State Library and Indiana Library and Historical Board.

Terry Rheinheimer - Jane Ellen Felchuk, to amend the proposed certification rules as follows:

Class A (pop. 40,000 and greater) Department and Branch Head change from Professional Librarian 3 to PROFESSIONAL ASSISTANT I and in Professional Assistant from Professional Assistant 1 to PROFESSIONAL ASSISTANT 2,

Class B (pop. 10,000 to 39,999) Department and Branch Head from Professional Assistant 1 to PROFESSIONAL ASSISTANT 2

Class C (pop. Under 10,000) Director from Professional Librarian 3 to PROFESSIONAL ASSISTANT 1 and Department and Branch Head from Professional Assistant 2 to PROFESSIONAL ASSISTANT 3

Discussion ensued. It was stated that the Taskforce should stipulate that certification changes are not intended to result in consolidation.

Kathy Holst - Jason Hatton, Amend Rheinheimer's amendment except for the fourth paragraph about Class C libraries and add the following language "and these library directors falling in a class C library are encouraged to work toward their MLS." Motion failed.

Rheinheimer's amendment passed.

Chris Brown Kay Martin, to amend proposed section 590 IAC 4-4-7: "or 9 semester hours of lower level undergraduate library science courses". Motion carried. Motion passed.

The main motion passed unanimously as amended.

Discussion ensued regarding the meaning of 590 IAC 4-2-12 "Sec. 12. "Unlawful" means, among other things, the unlawful expenditure of public funds for the purpose of employing library personnel." Corridan stated that the State Library will check with an attorney on this issue.

Discussion ensued about the number of continuing education units (CEUs) (100 hours for directors and Professional Librarians 1, 2 and 3, 75 hours for branch and department heads and 50 hours for professional assistants) and from whom they would be accepted, including, but not limited to, Web Junction Indiana, the Indiana State Library, INCOLSA and ILF

Discussion ensued regarding certification of part time staff.

Colette McNeely - Mike Williams, "Certification is tied to the position and it doesn't matter whether it's part time or full-time, the certification still applies with the CEUs". Motion passed unanimously.

Jim again thanked the certification task force on behalf of Roberta Brooker, State Librarian and the Indiana State Library and encouraged them to attend a town hall meeting and encourage others to attend.

Meeting adjourned at 3:25 pm EST.

Respectfully submitted, Edythe Huffman